

Job Description

Position – Quality Engineer

Reporting to – Production and Product Quality Manager

Purpose / Role –

The purpose of the role is to support the Production and Product Quality Manager in making sure the product meets the customers Quality expectations and the product is built in a safe and controlled manner. To manage the day to day activities to ensure they meet the Business objectives and targets.

Key Aims and Objectives –

To ensure the Quality, Health, Safety and Environment requirements are maintained with a focus on continuous improvement.

Prime Role and Duties

- Manage and report any NCR's, Incident investigations and Cost of Quality (COQ)
- Ensure Compliance of SMD Quality policies and procedures
- Ensure compliance with SMD HSE policies and procedures.
- Conduct verification of assemblies against drawings and specifications
- Ensure any direct reports are managed and communicated on a daily basis
- Provide advice and recommendations for improvements.
- Provide support in problem solving investigations and risk assessments
- Promote a positive culture of both Quality and HSE across the business
- Prepare and present a weekly / monthly report to the Production and Product Quality Manager to highlight any key risks and report on the status of set KPI's.
- Monitor the Gateway/ITP process reviews during the production cycle.
- Conduct investigations to ensure the root cause is established to prevent re-occurrences.
- Attendance at meetings as requested by the Production and Product Quality Manager in support of department
- Create and review Quality Plans, Inspection & Test Plans as requested by the Production and Product Quality Manager.

Key Internal Interfaces

Quality, Production, Operations Management, Supply Chain, Engineering and Projects.



Core Competences

- Technical qualification in Engineering or a related discipline or equivalent knowledge and experience
 - Ability to interpret Engineering/Technical drawings is essential.
 - Knowledge and experience of Quality systems and procedures is essential.
 - Qualified to IOSH Managing safety, NEBOSH certificate or equivalent - Desirable
 - Proficient in Microsoft Office skills.
 - Experience of ERP systems desirable.
 - Previous experience of problem solving techniques and investigations.
 - A valid driving licence is essential.
 - Previous experience of working in an Engineering environment would be preferred.
 - Auditor trained desirable but not essential.
 - Knowledge and understanding of SMD products desirable.
 - Must be able to work as part of a team and have good communication skills
 - Must be able to prioritise tasks and objectives as well as good time management skills
 - Flexible and able to travel.
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